

**Assessment Committee  
Minot State University  
November 18, 2003  
Jones Room**

Members Present: Stephanie Witwer, Pat Jorgenson, Leslie Baldwin, Lisa Eriksmoen, John Webster, Andy Bertsch, Nancy Hall, Laurie Geller, and Ruth Kihm.

## **INTRODUCTIONS**

The minutes from the October 14, 2003 meeting were approved.

## **STRATEGIC PLANNING**

**Discussion:** Witwer distributed a packet of information that contained a meeting agenda, the NCA Criteria for Accreditation, the NCA Assessment Culture Matrix and worksheet, and the MSU Mission, Beliefs and Vision statement. Hall explained the NCA Core Components of Criteria 1 through 3 and explained the role the Assessment Committee could have in these components. Witwer requested that each member complete the NCA Assessment matrix worksheet and rate where each committee member feels MSU is at with the Assessment process. Discussion was held regarding weak areas with the assessment process. The following are the areas in which the committee felt we need to strengthen:

- Assessment of student learning using direct measures of student learning (such as standardized exams)
- Student Participation: Students not motivated to participate and the students don't understand the assessment process
- Resource Issue: Hard cash dollars that go into Assessment at MSU and faculty time
- Relationship between committees such as the Graduate Council, Assessment Committee, General Education Committee
- How to close the gap and build stronger academic programs based on Assessment results.

The Assessment Committee will be dividing up into subcommittees to review the weaknesses and bring suggestions back to the Assessment Committee as a whole. Please be thinking about which subcommittee(s) you would be interested in for the December 9<sup>th</sup> meeting.

The next meeting will be December 9<sup>th</sup> at 12:30 p.m. in the Jones Room.

Meeting adjourned.

Shawna Froseth, Secretary

**\*\*\*If you were absent, you will be receiving the packet of information through intercampus mail. Please complete the NCA Assessment matrix worksheet and return it to Stephanie Witwer, Center for Extended Learning, as soon as possible.**

2003 – 2004 Committee members

Stephanie Witwer, Center for Extended Learning, Committee Chair

Nancy Hall, Academic Affairs

Lisa Eriksmoen, Student Life

Ron Fischer, Humanities

Kelly Schmidt, Nursing

Lanette Dalley, Criminal Justice

Dan Ringrose, History

Patricia Jorgenson, Teacher Education & Human Performance

Andy Bertsch, Business Administration

Wojciech Cebulak, Criminal Justice

Terry Eckmann, Teacher Education & Human Performance

Ruth Kihm, Addiction Studies, Psychology & Social Work

Laurie Geller, Mathematics & Computer Science

Leslie Baldwin, Communication Disorders

John Webster, Geoscience

Karland Kilian, Physics

Student: Chad Johnson