

**Assessment Committee  
Minot State University  
September 23, 2004  
.Jones Room**

Members Present: Dan Ringrose, Wojciech Cebulak, John Webster, Lisa Eriksmoen, Ruth Kihm, Laurie Geller, Stephanie Witwer

**WELCOME AND INTRODUCTION**

Dan Ringrose was introduced as Chair of the Assessment Committee and welcomed the group to the new year. Committee members were introduced.

**REPORT FROM ASSESSMENT COORDINATOR**

Stephanie Witwer, Assessment Coordinator discussed the evolving role of the Assessment Committee. Deans will be more involved Department Assessment Reports. The Assessment Committee will also be involved in reports, but that role needs to be discussed by the Committee. Education regarding assessment processes should be a focus of the Committee. The role of the Assessment Committee will be very important as the campus prepares for the NCA visit in spring of 2007.

**SPRING ASSESSMENT DAY**

The Committee needs to set a date for the spring Assessment Day. Several dates were proposed by the Committee including April 12, 14, 19 and 21. Those dates will be checked against other campus events/conflicts before being finalized.

**FALL ASSESSMENT DAY ACTIVITIES**

October 11 is the date for the Fall Assessment Day. Dan suggested organizing the Fall Assessment Day as breakout sessions with the themes of Accreditation, Critical Thinking, and Student Engagement. Committee members suggested having Ruth Kihm/Deb Dewitz discuss preparation for the recent Social Work Accreditation visit, Billy Boyeff was suggested to present information about how data was centralized for the recent NCATE accreditation. Lisa Eriksmoen and Wojciech Cebulak volunteered to organize the student engagement theme. Writing was also suggested for inclusion with a Critical Thinking theme. Dan will contact other potential speakers.

The next meeting will be scheduled for October 7<sup>th</sup> at 12:30, but may not be required if preparations for Assessment Day are proceeding well.

Upcoming Items:

Spring Assessment Day program  
Committee Composition, Chair, Rotation of Terms  
Connection to Faculty Senate  
NCA

Stephanie Witwer, Secretary

2004-5 Committee members

Dan Ringrose, History, Chair

Nancy Hall, Academic Affairs

Lisa Eriksmoen, Student Life

Stephanie Witwer, Center for Extended Learning

Lanette Dalley, Criminal Justice

Andy Bertsch, Business Administration

Patricia Jorgenson, Teacher Education & Human Performance

Laurie Geller, Mathematics & Computer Science

Ruth Kihm, Social Work

Wojciech Cebulak, Criminal Justice

John Webster, Geoscience

Karland Kilian, Physics

Student::