

***Institutional Update 2015-2016***

**Minot State University(1519)**

**Institutional Update 2015-2016**

*Institution Information*

	Institution Information
Name	Minot State University
Mailing Address 1	500 University Ave. W.
Mailing Address 2	
City	Minot
State	North Dakota
Country	United States
Postal Code	58707
Main Phone Number	(701) 858-3300
Extension	
Fax	(701) 858-3825
Website	<a href="http://www.minotstateu.edu">http://www.minotstateu.edu</a>

What is the enabling or authorizing legislation for the institution?

- Report the name of the act or statutory citation that enables or authorizes your institution. Contact your institution's in-house legal counsel for the information.

NDUS provides legal council

*Contact Information*

**Have you made changes to the Chief Executive Officer contact information below?**

(Select one)

- No Change  
 Update Contact (new information for this person)

New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Chief Executive Officer
Prefix	Dr.
First	Steven
Middle	
Last	Shirley
Suffix	
Title	President
Institution Name	Minot State University
Address 1	500 University Ave. W
Address 2	
City	Minot
State	North Dakota
Postal Code	58707
Country	United States
Phone	(701) 858-3301
Extension	
Fax	
Email Address	steven.shirley@minotstateu.edu

**Have you made changes to the Chief Academic Officer contact information below?**

(Select one)

No Change

Update Contact (new information for this person)

New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Chief Academic Officer (CAO)
Prefix	Dr.
First	Laurie
Middle	
Last	Geller
Suffix	
Title	VP for Academic Affairs
Institution Name	Minot State University
Address 1	500 University Ave. W.
Address 2	
City	Minot
State	North Dakota
Postal Code	58707
Country	United States
Phone	(701) 858-3310
Extension	
Fax	
Email Address	laurie.geller@minotstateu.edu

**Have you made changes to the Chief Financial Officer contact information below?**

(Select one)

- No Change  
 Update Contact (new information for this person)  
 New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Chief Financial Officer
Prefix	Mr.
First	Brent
Middle	
Last	Winiger
Suffix	
Title	VP Administration and Finance
Institution Name	Minot State University
Address 1	500 University Ave. W.
Address 2	
City	Minot
State	North Dakota
Postal Code	58707
Country	United States
Phone	(701) 858-3331
Extension	
Fax	
Email Address	brent.winiger@minotstateu.edu

**Have you made changes to the Accreditation Liaison Officer contact information below?**

(Select one)

- No Change
- Update Contact (new information for this person)
- New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Accreditation Liaison Officer (ALO)
Prefix	Dr.
First	Laurie
Middle	
Last	Geller
Suffix	
Title	VPAA
Institution Name	Minot State University
Address 1	500 University Avenue West
Address 2	
City	Minot
State	North Dakota
Postal Code	58707
Country	United States
Phone	(701) 858-3310
Extension	
Fax	
Email Address	laurie.geller@minotstateu.edu

**Have you made changes to the Data Update Coordinator contact information below?**

(Select one)

- No Change
- Update Contact (new information for this person)
- New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Data Update Coordinator
Prefix	Mrs.
First	Cari
Middle	
Last	Olson
Suffix	
Title	Institutional Research Director
Institution Name	Minot State University
Address 1	500 University Ave. W
Address 2	
City	Minot
State	North Dakota
Postal Code	58707
Country	United States
Phone	(701) 858-3323
Extension	

Fax	
Email Address	cari.olson@minotstateu.edu

*Financial Information*

Financial Information

	FY 2015	FY 2014	FY 2013
Ending month of fiscal year:	June	June	June
Last completed audit year:	2015	2014	2013
Did you receive your last completed audit within 6 months of the close of your fiscal year?	Yes	Yes	Yes
Was your most recent financial audit UNQUALIFIED?	Yes	Yes	Yes
Did your most recent audit report include a going concern for disclosure?	No	No	No

*Public Composite Financial Index*

Primary Reserve Ratio Calculation

	FY 2015	FY 2014	FY 2013
Institution unrestricted net assets	9911399.00	12930619.00	13747549.00
Institution expendable restricted net assets	9236260.00	5733288.00	5671666.00
Component Unit (C.U.) unrestricted net assets	2229921.00	2003342.00	2964395.00
C.U. temporarily restricted net assets	1503158.00	2036573.00	358.00
C.U. net investment in plant	2650174.00	1972135.00	1786935.00
Numerator Total	20230564.00	20731687.00	20597033.00
Institution operating expenses	55862014.00	56346196.00	52463057.00
Institution non-operating expenses	778794.00	851924.00	853264.00
C.U. total expenses	2026161.00	1649665.00	1724198.00
Denominator Total	58666969.00	58847785.00	55040519.00



Primary reserve ratio	0.34	0.35	0.37
Primary reserve strength	2.59	2.65	2.81
Primary reserve weight	0.35	0.35	0.35
Primary reserve CFI	0.91	0.93	0.98

### Net Operating Revenue Ratio Calculation

	FY 2015	FY 2014	FY 2013
Institution operating income (loss)	-28931652.00	-27782047.00	-25717514.00
Institution net non-operating revenues	29438020.00	25316379.00	23391541.00
C.U. change in unrestricted net assets	226579.00	518294.00	413067.00
Numerator Total	732947.00	-1947374.00	-1912906.00
Institution operating revenues	26930362.00	28564149.00	26745543.00
Institution non-operating revenues	30216814.00	26258268.00	24244805.00
C.U. total unrestricted revenues	2232941.00	2154982.00	2137265.00
Denominator Total	59380117.00	56977399.00	53127613.00
Net operating revenue ratio	0.01	-0.03	-0.04
Net operating revenue strength	0.95	-2.63	-2.77
Net operating revenue weight	0.10	0.10	0.10
Net operating revenue CFI	0.09	-0.26	-0.28

### Return on Net Assets Ratio Calculation

	FY 2015	FY 2014	FY 2013
Change in net assets plus C.U. change in net assets	6239743.00	5899977.00	6174324.00
Total net assets + C.U. total net assets (beginning of year)	103214182.00	101353933.00	95179607.00
Return on net assets ratio	0.06	0.06	0.06

Return on net assets strength	3.02	2.91	3.24
Return on net assets weight	0.20	0.20	0.20
Return on net assets CFI	0.60	0.58	0.65

### Viability Ratio Calculation

	FY 2015	FY 2014	FY 2013
Expendable net assets (from Primary Reserve Numerator)	20230564.00	20731687.00	20597033.00
Institution long-term debt (total project-related debt)	16696044.00	13742794.00	14071139.00
C.U. long-term debt (total project-related debt)	2564495.00	3376574.00	2933987.00
Total long-term + C.U. debt (total project-related debt)	19260539.00	17119368.00	17005126.00
Viability ratio	1.05	1.21	1.21
Viability strength	2.52	2.90	2.90
Viability weight	0.35	0.35	0.35
Viability CFI	0.88	1.02	1.02

	FY 2015	FY 2014	FY 2013
Total Composite Financial Indicator Score	2.48	2.30	2.40
Comment			

### Public Composite Financial Index (Excluding GASB 68)

### GASB Primary Reserve Ratio Calculation

	FY 2015	FY 2014	FY 2013
Institution unrestricted net assets	13373780.00	12930619.00	13747549.00
Institution expendable restricted net assets	9236260.00	5733288.00	5671666.00

Component Unit (C.U.) unrestricted net assets	2229921.00	2003342.00	2964395.00
C.U. temporarily restricted net assets	1503158.00	2036573.00	358.00
C.U. net investment in plant	2650174.00	1972135.00	1786935.00
Numerator Total	23692945.00	20731687.00	20597033.00
Institution operating expenses	56168814.00	56346196.00	52463057.00
Institution non-operating expenses	778794.00	851924.00	853264.00
C.U. total expenses	2026161.00	1649665.00	1724198.00
Denominator Total	58973769.00	58847785.00	55040519.00
Primary reserve ratio	0.40	0.35	0.37
Primary reserve strength	3.02	2.65	2.81
Primary reserve weight	0.35	0.35	0.35
Primary reserve CFI	1.06	0.93	0.98

### GASB Net Operating Revenue Ratio Calculation

	FY 2015	FY 2014	FY 2013
Institution operating income (loss)	-29238452.00	-27782047.00	-25717514.00
Institution net non-operating revenues	29438020.00	25316379.00	23391541.00
C.U. change in unrestricted net assets	226579.00	518294.00	413067.00
Numerator Total	426147.00	-1947374.00	-1912906.00
Institution operating revenues	26930362.00	28564149.00	26745543.00
Institution non-operating revenues	30216814.00	26258268.00	24244805.00
C.U. total unrestricted revenues	2232941.00	2154982.00	2137265.00
Denominator Total	59380117.00	56977399.00	53127613.00
Net operating revenue ratio	0.01	-0.03	-0.04
Net operating revenue strength	0.55	-2.63	-2.77
Net operating revenue weight	0.10	0.10	0.10
Net operating revenue CFI	0.06	-0.26	-0.28

### GASB Return on Net Assets Ratio Calculation

	FY 2015	FY 2014	FY 2013
Change in net assets plus C.U. change in net assets	5932941.00	5899977.00	6174324.00
Total net assets + C.U. total net assets (beginning of year)	106983364.00	101353933.00	95179607.00
Return on net assets ratio	0.06	0.06	0.06
Return on net assets strength	2.77	2.91	3.24
Return on net assets weight	0.20	0.20	0.20
Return on net assets CFI	0.55	0.58	0.65

### GASB Viability Ratio Calculation

	FY 2015	FY 2014	FY 2013
Expendable net assets (from Primary Reserve Numerator)	23692945.00	20731687.00	20597033.00
Institution long-term debt (total project-related debt)	16696044.00	13742794.00	14071139.00
C.U. long-term debt (total project-related debt)	2564495.00	3376574.00	2933987.00
Total long-term + C.U. debt (total project-related debt)	19260539.00	17119368.00	17005126.00
Viability ratio	1.23	1.21	1.21
Viability strength	2.95	2.90	2.90
Viability weight	0.35	0.35	0.35
Viability CFI	1.03	1.02	1.02

	FY 2015	FY 2014	FY 2013
Total Composite Financial Indicator Score	2.70	2.30	2.40

Comment			
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*Federal Compliance*

**Do not check the "Not Applicable" box if the data fields are blank.**

Accreditor	Status	Effective Start Date	Effective End Date

This question allows additional rows.

Enter any new relationships.

Accreditor	Status	Effective Start Date	Effective End Date

This question allows additional rows.

Does the institution have a formal student refund policy?

(Select one)

Yes

No

Academic Term

(Select all that apply)

- Continuous
- Four-one-four
- Modular
- Quarter
- Semester
- Trimester

Does the institution report any degree program, certificate or other academic program to the U.S. Department of Education in clock hours for Title IV purposes?

(Select one)

- Yes
- No

If Yes, how many academic programs are reported in clock hours? (select "N/A" if previous question was answered "No")

Not Applicable

Identify the institution's FY 2013 Three-Year Draft Cohort Default Rate for student loans.

7.70

Enter the percentage of first-time, full-time students receiving Pell Grants.

19.00

Enter the average amount of Pell grant aid received by these students:

4011.00

In 2014-2015, HLC reviewed publication of information about student achievement and found your institution to meet this requirement. Does the institution continue to provide information to students and the public about student achievement?

(Select one)

Yes

No

*Student Head Count by Level*

	Current Year	Previous Year
Full-time Undergraduate Head Count	2021	2075
Part-time Undergraduate Head Count	1043	1041
Full-time Graduate Head Count	107	116
Part-time Graduate Head Count	177	178

*Student Head Count by Category*

	Current Year	Previous Year
Certificate Seeking Undergraduate	0	0
Degree Seeking Undergraduate	2559	2068
Post-Baccalaureate Certificate-Seeking	0	0

Post-Baccalaureate Degree-Seeking	284	294
Non-Degree Seeking	505	

*Institutional Head Count*

	Current Year	Previous Year
Full-time Faculty	176	190
Part-time Faculty	107	108
Full-time Administration	109	108
Part-time Administration	12	13
Full-time Staff	128	132
Part-time Staff	8	9
Student-to-Faculty Ratio	12.00	13.00

*Dual Credit*

	Current Year	Previous Year
Total Dual Credit Student Head Count:	192	199
How many dual credits awarded in the academic year 2015-2016?	1389	0

*Certificates & Degrees Awarded*

**Degrees**

	Current Year	Previous Year
Associate's Degrees Awarded	3	1
Bachelor's Degrees Awarded	565	649
Master's Degrees Awarded	108	123
Specialist Degrees Awarded	3	3



Doctor's Degrees Awarded	0	0
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## Certificates

	Current Year	Previous Year
Total Certificates Awarded	12	19
Graduate Certificates Awarded	3	5
Undergraduate Certificates Awarded	9	14
Of the undergraduate certificates listed above, how many are NOT part of an existing degree program?	0	0

## *Certificate & Degree Programs Offered*

	Current Year	Previous Year
Total Number Credit-Bearing Certificates Offered	5	4
Associate's Degree Programs Offered	1	1
Bachelor's Degree Programs Offered	60	62
Master's Degree Programs Offered	9	10
Specialist Degree Programs Offered	1	1
Doctor's Degree Programs Offered	0	0

## *Distance Education & Correspondence Education*

### Distance Education and Correspondence Education Stipulation

Approved for distance education courses and programs. The institution has not been approved for correspondence education.

I have reviewed the distance and/or correspondence education stipulation. (if incorrect, contact HLC's institutional change team).

Yes

No

*Branch Campuses*

Please click the button below to view branch campus reported to HLC.

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There are no branch campuses.

I have reviewed the list of branch campuses provided and made any necessary changes using the Location & Campus Update System or HLC's institutional change process.

Yes

No

*Additional Locations*

Please click the button below to view additional locations reported to HLC.

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Name	Status	Address	Open Date	Title IV Eligible	Head Count	Program Type	Location Type
Bismarck	Active	1500 Edwards Ave. PO Box 5587 Bismarck, ND 58506-5587	03/01/1939	Yes	100-499	50% - 99%	In State
Lake Region	Closed	1801 North College Dr	01/01/1941	No	None	50% - 99%	In State

State College		Devils Lake, ND 58301					
MSU at Minot Air Force Base	Active	Francis X. Deignan Building (Education Center) 210 Missile Avenue Minot AFB, ND 58704	03/19/2008	No	100-499	50% - 99%	In State
MSU/Aurora Elementary School	Closed	3420 9th St W West Fargo, ND 58078	03/01/1990	Yes	None	50% - 99%	In State
MSU/Williston State College	Closed	Social Work 1410 University Aveune Williston, ND 58802-1326	03/19/2008	Yes	None	50% - 99%	In State
North Dakota State University	Active	HDFS Dept., EML Hall 283 1310 Centennial Blvd. Fargo, ND 58102	01/08/2012	Yes		50% - 99%	In State

I have reviewed the list of additional locations provided and made any necessary changes using the Location & Campus Update System or HLC's institutional change process.

Yes

No

*Contractual Arrangements*

Please click the button below to view contractual arrangements reported to HLC.

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There are no contractual arrangements.

I have reviewed the list of contractual arrangements provided and made any necessary changes using HLC's institutional change process.

Yes

No

*Consortial Arrangements*

Please click the button below to view consortial arrangements reported to HLC.

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There are no consortial arrangements.

I have reviewed the list of consortial arrangements provided and made any necessary changes using HLC's institutional change process.

Yes

No