

**English Special Meeting:  
13 March 2014  
Harnett 301**

*Present:* S. Aleshire, R. Fischer, E. Furuseth, P. Kurtz, F. McCahill, H. Nelson, M. Sherve, S. Tangney, and N. Thom-Arens.

*BA & BSE Awards:* Department funds will be used to purchase the books. Robert will get the BA Award book and present it. Eric will get the BSE Award book and present it, and Patti will get the BA Writing Award book and present it. Award go to

- BA Literature: Fernando Montenegro
- BSE Kayla Palcewski
- BA Writing Lisa Montes d'Oca

*Plans for an Award and Cake Ceremony for Duane's retirement:* Duane is retiring. He has taught 100% plus Special Contract for 18 years.

*Filling a New Position:*

Factors: We are not filling the composition sections we currently offer, which will be a concern of Linda's in determining the validity of a request for either a tenure position or a special contract position.

**Motion:** Special contract position for teaching composition at 80% in classroom and online, and that the position include benefits, with the announcement indicating a salary range. Harold **moved**. Nicole called the **second**. **Motion passed**.

**Motion:** Nicole and Sarah's special contract positions should be moved to 100%. Nicole **moved**. Robert called the **second**. **Motion passed**.  
Nicole moves that

*Prioritization Review;* coming up, wherein we have to provide the narrative justifying the existence of our major as part of the campus curriculum.