Student Center > How to ... Add Courses

Enter the a.) 5 digit class number or b.) find classes to build a schedule. The enrollment shopping cart is available to help build a schedule and validate registration prior to actually attempting to register for courses. This guide is designed to walk through actual registration.
Select at least 2 of the following search criteria:

- Course Subject
- Course Number
- Course Career
- Open Classes Only
- Any Additional Search Criteria

Click SEARCH

Search results will display the first three results that match the search criteria.
Click "View All Sections" to view all results for a class.
Scroll down to view all search results. Click on Section link (i.e. LEC(18584)) to view additional course information including requisites, fees, special topics title and additional course requirements.
Verify Enrollment Preferences

- Click to place a checkmark to waitlist (if the class is full)
- Edit units (if needed)
- Enter a permission number (if needed)

This step only confirms that the selected course has been added to your shopping cart. Use the shopping cart to build your schedule before actually enrolling. At this point either add more courses to your shopping cart or click PROCEED TO STEP 2 OF 3 to enroll in the course(s).
Click finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Verify the status of the results. The Message could either be success, error or message. The add was only successful if the message says success or message with a green checkmark under the status. Click MY CLASS SCHEDULE to review your entire schedule.
Check your class schedule frequently. Check the status to be sure it is accurate. Courses may be dropped without your consent for non-payment of fees, non-attendance, cancelled course, or at the instructor’s request.