

**Minot State University Development Foundation**  
**Fee Assessment Policy**  
**Adopted October 23, 2007**

A 5% receiving and management fee is assessed at inception of all donations by the Minot State University Development Foundation. This fee is in addition to direct campaign costs including stationery, postage, contribution cards, accompanying marketing materials, etc.

The 5% assessment fee **is not** charged for the following circumstances:

- Beaver Booster contributions
- Grants
- Current faculty and staff donations

**Credit Card fees**

Fees that are charged from credit card vendors will be assessed to each gift from credit cards. The average credit card fee is 2.5%.