

**MSU**  
**Deans Council Meeting**  
**September 23, 2015**  
**Agenda**

Attendees: Jacek Mrozik, Lori Willoughby, Conrad Davidson, Cheryl Nilsen, Lenore Koczon

Guests: Rebecca Porter and Cari Olson

Absent: Kris Warmoth

Minutes from August 26<sup>th</sup> were approved.

**Faculty Who Won't Leave the Building During Fire Drills- Cheryl Nilsen**

There are issues of faculty that refuse to leave the building during fire drills, this is for safety purposes. Deans are asked to speak with chairs about this. It was also suggested that Gary Orluck be invited to chairs or department meetings to discuss this issue and where to go when exiting the building, sheltering for tornado drills, etc.

**Fall 2015 Fourth Week Numbers – Rebecca Porter and Cari Olson**

Projected enrollment for fall 2015 was within 17 students and had MSU down 1.8%.

Retention rates for our full-time, first time cohort from the 13/14 academic year are as follows: 316 fall14 / 237 fall15, 75.24% retained. This is the highest retention rate recorded for MSU. The part-time cohort that year is at 40% retained (25 fall14 / 10 fall15) but it this is a much smaller cohort. Please see attached documentation

**HLC Self-Study Team's Request for Assessment Reports**

The HLC self-study team has asked to have the annual department or program assessment reports all be housed in one place. It was decided a Share Point site would be created and chairs and deans would have access to be able to post to and download reports from the site. All reports should be in PDF format. Celeste will work with Darren/IT to set up the site.

**OER Institute Attendees**

It is important that MSU be represented at this institute. Some faculty have committed, others still needed. MSU would like to see all colleges and CEL represented.

**HLC Dual Credit Instructor Survey**

HLC criteria recommendations for faculty are increasing the level of credentialing needed to teach, not just on campus but with dual credit courses as well. Our first step to determining what degrees and courses our current instructors and faculty have.

**October 2015**

- 1 Advanced Study Grant application due to Academic Affairs office
- 2 Last Day to drop first eight week class
- 2 **Spring 2016 book orders are due to bookstore**
- 3 Sabbatical College Peer review due to College Dean
- 8 Second-year faculty self-evaluation and statement of goals due from Faculty to Chair
- 9 Sabbatical Review by college Dean and recommendation due to Faculty Senate Sabbatical Review Committee
- 9 Spring 2016 Application due to advisors
- 14 Assessment Day (No classes 8am to 2:50pm- classes resume at 3:00pm)
- 14-15 Final exam for first eight week classes
- 19 Sixteen week midterm grades submitted via CampusConnection
- 19 Second eight week classes begin

### Fall 2015 First Day Numbers

	2007	2008	2009	2010	2011	2012	2013	2014	2015	% of Change
	1st Day	1st Day	1st Day	1st Day	1st Day	1st Day	1st Day	1st Day	1st Day	
	21-Aug	25-Aug	25-Aug	24-Aug	23-Aug	21-Aug	27-Aug	26-Aug	25-Aug	14-15
<b>Official Enrollment</b>										
*Includes MAFB, Online, IVN, Correspondence courses	3,441	3,363	3,533	3,744	3,461	3,376	3,527	3,338	3,341	3
<b>FTE: Full-Time Equivalent</b>	2,749	2,702	2,768	2,953	2,741	2,685	2,721	2,584	2,572	-12
<b>FT +FTE of Part-time</b>	2,793	2,732	2,806	2,993	2,787	2,729	2,771	2,630	2,620	-10
<b>International Students †</b>										
Non-USA Citizen (non-Canadian)	32	29	57	89	115	120	137	155	177	22
Canadian Students	256	265	288	306	312	285	278	262	233	-29
<b>New Student Population</b>										
New Freshman Students	450	432	435	477	469	410	408	341	352	11
New Transfer Students	257	245	308	312	237	278	324	322	278	-44
New Graduate Students	80	75	84	90	67	74	88	69	89	20
<b>Graduate Enrollment</b>										
Total Graduate Students	269	238	259	275	278	244	266	281	280	-1
<b>Enrollment Status</b>										
Full-Time Undergraduate Students	2,222	2,205	2,223	2,408	2,229	2,166	2,148	2,060	2,041	-19
Part-Time Undergraduate Students	950	920	1,051	1,061	954	966	1,113	997	1,020	23
Full-Time Graduate Students	121	113	105	106	102	98	120	127	109	-18
Part-Time Graduate Students	148	125	154	169	176	146	146	154	171	17
<b>Distance Education</b>										
F2F Off Campus	359	381	453	486	375	374	563	507	511	4
MAFB*						187	236	235	223	-12
Bismarck*						134	119	80	77	-3
Fargo*						42	65	70	81	11
Dual Credit									131	2
Independent Study (Correspond)	59	26	3	13	4	5	10	18	13	-5
Online						1,130	1,202	1,076	1,193	117
IVN						68	56	45	24	-21
E-Learning Online/IVN	1,219	1,218	1,275	1,370	1,282	1,229	1,297	1,183	1,188	5
Duplicate Distance Ed Total	1,637	1,625	1,731	1,869	1,661	1,608	1,870	1,708	1,712	4
Unduplicated Distance Ed Total	1,509	1,499	1,599	1,718	1,523	1,448	1,700	1,536	1,622	86
F2F Campus Total	2,565	2,475	2,557	2,736	2,544	2,474	2,423	2,314	2,333	19
<b>FYI</b>										
Ward County (based on address)	1,697	1,819	1,916	2,038	1,802	1,690	1,796	1,677	1,700	23
Native American Students	123	132	139		93	66	59	56	44	-12

\*MAFB, Bismarck, and Fargo enrollment are subsets of F2F Off Campus  
† reported based on citizenship 08-01-08

### Fall 2015 Fourth Week Numbers

	Fall 2005	*Fall 2006	*Fall 2007	*Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Diff	% Change
	3rd Wk Data												
<b>Official Enrollment</b>													
*Includes MAFB, Online, IVN, Correspondence courses	3,798	3,712	3,424	3,432	3,649	3,866	3,657	3,560	3,533	3,410	3,348	-62	-1.8%
<b>FTE: Full-Time Equivalent</b>	3,031	2,986	2,729	2,720	2,832	3,002	2,795	2,731	2,710	2,600	2,570	-30	-1.1%
<b>FT +FTE of Part-time</b>	3,165	2,972	2,803	2,757	2,883	3,048	2,847	2,773	2,758	2,639	2,607	-32	-1.2%
<b>International Students *</b>													
Non-USA Citizen (non-Canadian)	25	29	33	57	58	91	113	122	133	164	172	8	4.9%
Canadian Students	234	253	238	280	293	309	312	285	280	258	238	-20	-7.8%
<b>New Student Population</b>													
New Freshman Students	471	483	445	437	438	483	460	396	397	341	347	6	1.8%
New Transfer Students	382	280	278	270	328	341	251	295	320	316	280	-36	-11.4%
New Graduate Students	68	79	88	71	91	91	78	80	93	75	84	9	12.0%
<b>Graduate Enrollment</b>													
Total Graduate Students	251	279	284	260	304	315	290	262	279	294	284	-10	-3.4%
<b>Enrollment Status</b>													
Full-Time Undergraduate Students	2,473	2,439	2,227	2,238	2,300	2,446	2,255	2,178	2,151	2,075	2,021	-54	-2.6%
Part-Time Undergraduate Students	1,074	972	913	934	1,045	1,105	1,112	1,120	1,103	1,041	1,043	2	0.2%
Full-Time Graduate Students	112	104	131	112	116	111	101	101	122	116	107	-9	-7.8%
Part-Time Graduate Students	139	173	153	148	188	204	189	161	157	178	177	-1	-0.6%
<b>Distance Education</b>													
F2F Off Campus	511	490	387	404	479	512	546	550	614	590	541	-49	-8.3%
MAFB*	333	269	225	261	257	248	257	196	236	259	227	-32	-12.4%
Bismarck*								119	116	76	75	-1	-1.3%
Fargo*								43	63	66	79	13	19.7%
Dual Credit								206	209	199	164	-35	-17.6%
Independent Study (Correspond)	139	92	91	49	20	34	14	17	19	23	20	-3	-13.0%
Online	1,105	1,260	1,117	1,172	1,262	1,316	1,201	1,098	1,170	1,068	1,166	98	9.2%
IVN		34	30	37	56	48	37	56	54	41	24	-17	-41.5%
E-Learning Online/IVN	1,118	1,304	1,152	1,210	1,318	1,364	1,254	1,192	1,267	1,155	1,159	4	0.3%
Duplicate Distance Ed Total	1,768	1,886	1,630	1,663	1,817	1,910	1,814	1,759	1,900	1,768	1,720	-48	-2.7%
Unduplicated Distance Ed Total	1,585	1,729	1,489	1,534	1,678	1,762	1,686	1,604	1,722	1,606	1,632	26	1.6%
F2F Campus Total	2,755	2,647	2,512	2,492	2,595	2,805	2,556	2,470	2,384	2,298	2,320	22	1.0%
<b>FYI</b>													
Ward County (based on address)	1,866	1,705	1,709	1,871	1,979	2,110	1,977	1,872	1,828	1,754	1,718	-36	-2.1%
Native American Students	122	142	127	134	147	142	98	70	64	52	45	-7	-13.5%

\*MAFB, Bismarck, and Fargo enrollment are subsets of F2F Off Campus  
 † reported based on citizenship 08-01-08

FYR Stu County Data 1110-1610

County	Term						Grand Total
	1110	1210	1310	1410	1510	1610	
		2					2
Barnes		1					1
Benson	1			2	1		4
Bottineau	11	9	4	8	3	1	36
Bowman			1				1
Burke		4	5	5	1	5	20
Burleigh	7	7	3	3	7	1	28
Cass	2	3	1				6
Cavalier	1						1
Dickey	1						1
Divide	1	3		1		1	6
Dunn	1		2				3
Eddy			1				1
Foster		1		1		1	3
Golden Valley				1			1
Grand Forks		4	1		1	2	8
Grant			1				1
Hettinger			2				2
Kidder	2						2
Lamoure		1					1
Logan					1		1
McHenry	14	17	18	16	7	5	77
McKenzie	1	7	1	1	1	2	13
McLean	8	6	3	8	8	3	36
Mercer	6	7		2	1		16
Morton	4	2		1	1	1	9
Mountrail	6	11	5	7		10	39
Pembina			1				1
Pierce	6	5	3	2			16
Ramsey	1		2	2		2	7
Renville	6	5	9	2	6	4	32
Richland		1				1	2
Rolette	5	6	2	2	1	1	17
Sargent	1						1
Sheridan	2	1		3			6
Sioux	1						1
Stark	4	1	2	1		1	9
Stutsman	1	3	2				6
Towner	1	1	1	1			4
Traill	2						2
Walsh			2			1	3
Ward	238	215	192	198	168	177	1188
Wells	7	4	1	1	1		14
Williams	7	4	7	16	8	2	44
<b>Grand Total</b>	<b>348</b>	<b>331</b>	<b>272</b>	<b>284</b>	<b>216</b>	<b>221</b>	<b>1672</b>

	Fall 05	Fall 06	Fall 07	Fall 08	Fall 09	Fall 10	Fall 11	Fall 12	Fall 13	Fall 14	Fall 15	Diff	% Change
State	3rd Wk	3rd Wk	3rd Wk	4th Wk	4th Wk	4th Wk	4th Wk	4th Wk	4th Wk	4th Wk	4th Wk	14-15	14-15
Alabama	2	2	2	2	2	1	1	2	6	5	4	-1	-20%
Alaska	5	4	5	6	5	5	9	8	6	4	9	5	125%
Arizona	8	6	3	3	8	15	12	19	22	24	25	1	4%
Arkansas	2	2	1	1	3	2	1	3	2	3	4	1	33%
Armed Forces Europe	4	3	4	2	4	5	6	5	2	2	2	0	0%
Armed Forces Pacific		1	1	1			2					0	0%
California	33	37	43	38	38	55	66	98	130	128	145	17	13%
Colorado	13	14	13	8	12	12	12	14	15	19	15	-4	-21%
Connecticut	1				4	2		2	5	4	3	-1	-25%
Delaware		1	1	2	1	1		3	4	3	3	0	0%
District of Columbia							1					0	0%
Florida	8	18	16	19	22	31	37	57	46	46	55	9	20%
Georgia	2	4	4	3	3	4	4	3	10	13	11	-2	-15%
Hawaii	2	1	1			2	2	1	2	1	5	4	400%
Idaho	13	11	10	7	5	4	5	4	8	6	8	2	33%
Illinois	9	9	8	7	8	16	17	16	25	20	30	10	50%
Indiana	2	1	3	2	2	2	2	3	2	8	6	-2	-25%
Iowa	3	3	6	3	2	4	8	8	6	7	11	4	57%
Kansas	1	4	2	1	6	4	4	2	3	6	8	2	33%
Kentucky	5	5	6	6	5	2	5	3	1		1	1	100%
Louisiana	1	3	4	3	5	9	4	4	2	3	2	-1	-33%
Maine					1	2		1	3	4	4	0	0%
Maryland	2	6	2	1	1	4	4	7	4	3	14	11	367%
Massachusetts	2	5	1	1		4	3	5	4	4	4	0	0%
Michigan	4	5	4	4	9	12	13	21	23	16	27	11	69%
Minnesota	39	37	31	41	48	50	54	94	120	101	93	-8	-8%
Mississippi		1			1	1	2	3	5	1	3	2	200%
Missouri	5	7	3	4	4	7	10	12	11	7	5	-2	-29%
Montana	104	128	119	107	96	99	114	106	104	99	85	-14	-14%
Nebraska	2	1	1	2	1	6	7	7	9	6	8	2	33%
Nevada	4	8	3	1	1	4	11	14	13	15	16	1	7%
New Hampshire	1	1	2	1	1	1	1	2		1	3	2	200%
New Jersey	3	1	3	2	5	5	2	2	3	4	7	3	75%
New Mexico	5	2	2		1	3	2	5	2	4	3	-1	-25%
New York	9	7	3	5	5	3	5	12	16	11	13	2	18%
North Carolina	2	2	1	2	5	4	5	7	10	13	8	-5	-38%
North Dakota	3092	2913	2777	2779	2913	2970	2731	2500	2353	2236	2117	-119	-5%
BASED ON ADDRESS	3072	2915	2803	2825	2979	3104	2858	2730	2647	2483	2397	-86	-3%
None		5		1	5	9	4	1				0	0%
Adams	4	2	2	1		1						0	0%
Barnes	6	6	1	1	3	2	3	5	4	5	2	-3	-60%
Benson	15	19	17	16	6	7	6	3	7	9	6	-3	-33%
Billings		1		1	1	1	1	1	1			0	0%
Bottineau	91	73	76	61	62	67	57	59	48	47	46	-1	-2%
Bowman	4	10	8	5	5	3	1	4	1	3	1	-2	-67%
Burke	33	30	24	15	21	17	17	24	20	14	17	3	21%
Burleigh	180	176	167	149	146	153	161	175	148	128	119	-9	-7%
Cass	41	40	29	28	40	45	39	55	55	49	45	-4	-8%
Cavalier	13	11	9	7	4	5	4	2	1		3	3	300%
Dickey	1	2	1	1	3	4	3	2	4	3	2	-1	-33%
Divide	14	8	12	10	6	7	7	5	6	1	5	4	400%
Dunn	12	9	12	4	9	7	3	7	2			0	0%
Eddy	1	1	1	2	2	2		1	2	1	1	0	0%
Emmons	10	10	9	5	8	5	7	6	7	1	2	1	100%
Foster	2	3	4		1	1	3	2	4	5	5	0	0%
Golden Valley	2		2	1	1				1	1		-1	-100%
Grand Forks	22	21	23	16	28	29	14	20	18	15	19	4	27%
Grant	1	3	2	2	1	2	1	2	2	2	1	-1	-50%

Griggs	4	3	3			1			1	2	2	0	0%	
Hettinger	12	11	6	5	4	3	1	4	2	2	3	3	300%	
Kidder	4	3	6	4	4	7	5	3	2	2	1	-1	-50%	
LaMoure	5	4	2	5	3	5	4	2	2	2	1	-1	-50%	
Logan		2				1			1	3	4		-4	-100%
McHenry	108	111	91	84	90	79	94	80	86	82	69	-13	-16%	
McIntosh	3	1	3	6	3	2	2	1			2	2	200%	
McKenzie	15	18	19	14	12	17	18	16	14	16	15	-1	-6%	
McLean	73	56	51	51	47	34	28	27	35	35	31	-4	-11%	
Mercer	40	42	34	32	34	34	35	26	17	15	11	-4	-27%	
Morton	58	55	47	45	52	55	43	41	44	41	45	4	10%	
Mountrail	74	67	81	75	79	72	58	42	42	23	34	11	48%	
Nelson	1	3	1	1	2	1		1	1	3	1	-2	-67%	
Oliver	2	2	3	3	4	3	3		1	1	1	0	0%	
Pembina	5	3	3	1	2	2	2	5	4	3	2	-1	-33%	
Pierce	24	32	30	30	34	25	24	24	23	15	10	-5	-33%	
Ramsey	31	29	26	21	21	14	13	17	16	11	13	2	18%	
Ransom	2	3	3	2	2	2	3	3	1		1	1	100%	
Renville	66	54	42	39	41	45	31	36	26	28	23	-5	-18%	
Richland	11	6	6	2	2	1	3	1	4	4	5	1	25%	
Rolette	73	81	69	50	59	52	43	29	18	19	14	-5	-26%	
Sargent	2	5	2			2	2	2	1	1	1	0	0%	
Sheridan	3	2	2	1	3	5	4	4	6	3	1	-2	-67%	
Sioux	7	2	2		5	7	2		1	2	1	-1	-50%	
Slope	1	1	1			1			1		1	1	100%	
Stark	23	37	33	32	23	22	17	19	23	21	16	-5	-24%	
Steele	4	2	1	1	1	1	1					0	0%	
Stutsman	9	11	9	10	11	9	15	9	9	12	14	2	17%	
Towner	10	8	9	8	4	7	5	6	5	2	2	0	0%	
Traill	4	7	3	4	3	5	6	6	6	7	4	-3	-43%	
Walsh	7	7	7	8	7	6	5	6	7	3	4	1	33%	
Ward	1820	1707	1709	1871	1979	2110	1977	1872	1828	1754	1718	-36	-2%	
Wells	16	18	21	17	18	24	17	13	14	13	7	-6	-46%	
Williams	103	92	79	77	77	84	66	60	73	75	70	-5	-7%	
Ohio	5	4	3	5	8	7	8	10	10	11	14	3	27%	
Oklahoma		1		4	5	8	3	5	6	8	5	-3	-38%	
Oregon	7	4	3	1		8	9	10	12	16	18	2	13%	
Pennsylvania	4	4	3	5	5	6	5	12	12	9	12	3	33%	
Puerto Rico								1		1	1	0	0%	
Rhode Island		1			1	1		1				0	0%	
South Carolina	1	2		1		1	4	3	1	3	4	1	33%	
South Dakota	19	20	15	12	20	14	14	14	15	13	12	-1	-8%	
Tennessee			1	2	2	4	3	4	4	4	6	2	50%	
Texas	13	12	13	13	17	35	30	25	32	32	33	1	3%	
Utah	2	1	4	3	7	6	3	10	6	16	12	-4	-25%	
Vermont	1	1		1						1	1	0	0%	
Virginia	8	10	12	7	6	8	7	8	12	11	16	5	45%	
Washington	21	24	12	14	21	22	24	25	35	34	41	7	21%	
West Virginia	5	3	3	1	3	5	4	6	5	5	3	-2	-40%	
Wisconsin	3	4	2	2	4	12	15	13	18	22	21	-1	-5%	
Wyoming	7	7	7	5	9	10	6	9	8	8	9	1	13%	
Total Out of State	392	438	386	361	422	528	566	709	800	785	848	63	8%	