

Academic Affairs
April 11, 2007
Report

Members Present: Tania Balas, Kris Warmoth, Linda Cresap, Shane Larson, Libby Claerbout, Don Burke (for Neil Nordquist), George Clark, Yueh-Ting Lee, Gary Rabe

Members Absent: JoAnn Linrud, Neil Nordquist, Dale Gehring

Gary Rabe asked the group to start sending a proxy when a member is unable to attend the AAC, Deans, and Director meetings.

As discussed in University Cabinet, MSU is looking to change tuition charges to a per credit charge. Right now there is no charge after 12 credits; this may change to 15 or 18+ credits and 125% for out-of-state students. Returning students will follow the policy in place upon their return. Other concerns, thoughts, and questions about this change can be directed to Gary Rabe at any time.

Concerns were also discussed regarding tuition waivers, break down of fees, study abroad scholarships, student activity, and tech fees.

Gary Rabe also briefed the group on parking permit increases. A handout was provided with all the details. This will be the first increase in several years. University Cabinet proposed the model and Student Association has approved it.

Tania Balas provided a handout for the Change in Withdrawal Recording Process, effective Fall 2007. Advertising will begin right away: posters will be hung, postcards will be sent to students, an ad will run in the Red and Green, and chairs and deans will be emailed. Shane Larson will inform advisers, and Kris Warmoth will announce it on WebCT. This policy was developed due to issues concerning financial aid processing and reporting. NDSU, UND, WSC already follow this policy and it may soon become a state policy.

Tania also reminded the group and provided a handout on the timetable to catalog revisions. She asked everyone take a good look at their pages and make the necessary changes. Tania is planning to have the catalog online for convenience and ease in making changes as they occur to keep the catalog up-to-date. The Registrar's office is revising the calendar format and rewording polices for clarity and user friendliness. Jennifer Sick is the contact person for catalog questions.

Libby shared the newly developed Study Abroad Application Form and addressed important policies. Gary Rabe thanked Libby for her hard work on getting this in place. Libby emphasized that her office is available for coordination of study abroad trips, but is not responsible for the program-that falls on the department. She is planning to have the application as part of the Faculty Handbook. She also emphasized that one must be certified in CPR to lead a study abroad tour.

Libby also briefed the group on her trip to Trinidad and Tobago and provided a handout explaining the ideas and initiatives for MSU to think about.

Area reports

Meeting adjourned