

**Faculty Position Description Academic Year:**

Minot State University faculty are subject to the rules of the North Dakota State Board of Higher Education, Minot State University, and their respective division/department. These policies provide that performance as a faculty member is subject to review on an annual basis. Continuation of any academic appointment is contingent upon satisfactory progress toward professional goals and job performance.

# Faculty Member’s Name:

**Position Title:**

Tenured Tenure Track Special Contract Adjunct

Type of Appointment: 9 month 12 month Other:

Responsibilities are determined by the Division/Department and are subject to change based on the needs of the Division/Department. For tenure track and tenured faculty, these responsibilities will normally include approximately 12 semester hours of assigned teaching per term, or its equivalent, and professional effort. For the year, these responsibilities are summarized as follows:

# Teaching

(such as Instructional Assignments, Advisement, Curriculum Development) % of effort

**Scholarship** (such as Scholarly Papers/Presentations, Research Involvement, Performances, Exhibitions)

% of effort

**Service** (such as University, Professional, Community) % of effort

**Administration** *(please list)*

% of effort

**Other Responsibilities** *(please list)*

% of effort

Reviewed and Approved By: Signature Date Faculty Member Department Chair