**MSU IRB Approval Process**

1. **Researcher Determines Research which Application is Appropriate**

2. **Exempt Screening Application Form Submitted to IRB Chair**
   - Chair reviews forms briefly to confirm that application is complete and correct.
   - If correct, Chair assigns application number and furthers the application.
   - For **Exempt** applications, Chair confirms Exempt Qualifications.
   - Application Exempt, Approved or Conditional Approved
   - IRB Approval Letter sent to Applicant

3. **Expedited/Full IRB Application Form Submitted to Chair**
   - Chair reviews forms briefly to confirm that application is complete and correct.
   - If not complete or correct, email/letter/phone message sent to application for revision.
   - Application Revised
   - For **Expedited** applications, Chair submits application to Committee for Review.
   - For **Full Review** applications, Chair will submit applications to committee for review and inform applicant of IRB meeting the project will be reviewed.
   - If Conditionally Approved - Any Changes, Corrections, etc. Required by IRB for approval made by Applicant and Submitted to Chair